

**COMPLIANCE WITH THE PROVISIONS OF THE:  
PROTECTION OF PERSONAL INFORMATION ACT 4 OF 2013 (POPIA)  
PROMOTION OF ACCESS TO INFORMATION ACT 2 OF 2000 (PAIA)**

We are happy to announce that the Minke Saayman Child and Family Centre are now fully compliant with both the aforementioned Acts.

**Our PAIA Manual and Privacy Policy are available for inspection as follows: -**

1. On our Website
2. On request – via email
3. At the reception desk of the Minke Saayman Child and Family Centre

**ONLINE GROUP SUPERVISION REGISTRATION FORM**

Name:

Surname:

Profession:

Organisation:

Zoom Email:

Council No:

Telephone:

Cell No:

Language:

Date of group/s that you wish to attend:

Name to appear on attendance certificate:

*If completed by hand, please print clearly in black.  
Please see Terms and Conditions on page 2.*

## PAYMENT:

### Bank Details:

**Account Name:** Minke Saayman Practice

**Bank:** ABSA

**Branch:** Northcliff

**Branch Code:** 632005

**Account Type:** Cheque

**Account Number:** 406 861 5590

Please send **proof of payment** together with the **completed Registration Form** via email:  
[info@minkesaaymanpractice.co.za](mailto:info@minkesaaymanpractice.co.za)

*If completed by hand, please print clearly in black.  
Please see below Terms and Conditions.*

## TERMS AND CONDITIONS:

1. No registration will be accepted without proof of payment.
2. 50% of fees are **non-refundable** when cancelling attendance to the Professional Supervision and Support group less than 2 days prior to the group date.
3. Receipts for payments are available on request.
4. Dates and times are subject to change.
5. Certificates will be issued after the group via email.
6. I hereby acknowledge that the supervision groups will be recorded and might be available to other professionals not attending on the day.

I have read the **Terms and Conditions** relevant to the Professional Supervision and Support Group.

*CPD numbers indicated are the number of CPD points as allocated by SACSSP.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For more information about the workshops please e-mail: [info@minkesaaymanpractice.co.za](mailto:info@minkesaaymanpractice.co.za)  
or call 011 678 0190.